

Government of the People's Republic of Bangladesh  
Ministry of Information  
Admn-4 Section  
Bangladesh Secretariat, Dhaka  
[www.moi.gov.bd](http://www.moi.gov.bd)

No-15.00.0000.018.29.001.18-110

Date : 29 March 2018

To : Chief Accounts Officer  
Ministry of Information  
CGA Building, Dhaka.

**Subject: Sanction for participation in the "74th Federation of International Film Archives (FIAF) Congress" to be held in Prague from 22-27 April 2018.**

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr. Abdul Malek, Secretary, Ministry of Information, Government of Bangladesh as head of delegation to participate in the "74th Federation of International Film Archives (FIAF) Congress" to be held in Prague from 22-27 April 2018 (excluding travel time) under the terms and conditions stated below.

- a. The period will be treated as on duty;
- b. He will draw his pay and allowances in local currency;
- c. The Government will bear the cost of local accommodation, daily allowances, transit, terminal and airfare of total taka 6,03,790/- (Taka Six lac three thousand Seven hundred ninety only) from the budget allocation of Ministry of Information for the Financial Year of 2017-2018.
- d. He will not stay abroad beyond the approved period;

02. This order is issued with the approval of the competent authority.

Sd/-  
(Kazi Moshtaque Zahir)  
Deputy Secretary  
Phone- 9567101  
[admin4@moi.gov.bd](mailto:admin4@moi.gov.bd)

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Copy forwarded for kind information and necessary action (not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
5. Secretary, Ministry of Foreign Affairs, Dhaka (With a request to issue a Note Verbale in favour of Mr. Abdul Malek, Secretary, Ministry of Information.)
6. Mr. Abdul Malek, Secretary, Ministry of Information, Bangladesh Secretariat, Dhaka.
7. Director General, Immigration & Passport, Dhaka.
8. Director General, Bangladesh Film Archive, Dhaka.
9. P.S. to the Minister, Ministry of Information, Bangladesh Secretariat, Dhaka.
10. P.S. to the Hon'ble State Minister, Ministry of Information, Bangladesh Secretariat, Dhaka.
11. Director, Hazrat Shajalal International Airport, Dhaka.
12. P.S. to the Secretary, Ministry of Information, Bangladesh Secretariat, Dhaka.
- ✓ 13. System Analyst, Ministry of Information, Dhaka (with a request to upload the order in Ministry's website).
14. Accounts Officer, Ministry of Information, Bangladesh Secretariat, Dhaka.
15. Protocol Officer, Ministry of Information, Bangladesh Secretariat, Dhaka.
16. P.O. to Additional Secretary, Ministry of Information, Bangladesh Secretariat, Dhaka.

*K.M. Zahir*  
29/3/18  
(Kazi Moshtaque Zahir)  
Deputy Secretary