

Government of the People's Republic of Bangladesh  
Ministry of Information  
Planning Section  
Bangladesh Secretariat, Dhaka.  
[www.moi.gov.bd](http://www.moi.gov.bd)

No.- 15.013.014.08.00.004.2011 (Part-1)-290

Date: 14 June, 2018

To : Chief Accounts Officer  
Ministry of Information.  
Hishab Bhaban (CGA Building), Shagunbagicha, Dhaka.

Subject: Government approval for participation in the preliminary training and Visit on Color Grading Panel (Black Magic Da-vinci Advance Panel) at Singapore from 30<sup>th</sup> May to 2<sup>nd</sup> June 2018 or 04 (Four) days (excluding travel time) under the project **Installation of Equipment to produce Digital Films at Department of Films and Publications.**

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of the following officers to participate in the participation in the preliminary training and Visit on **Color Grading Panel (Black Magic Da-vinci Advance Panel)** at Singapore from 30<sup>th</sup> May to 2<sup>nd</sup> June 2018 or 04 (Four) days (excluding travel time) under the project **Installation of Equipment to produce Digital Films at Department of Films and Publications.**

- (1) Mr. Khurshed Alam Chowdhury, Project Director, **Installation of Equipment to produce Digital Films at Department of Films and Publications** Project, Department of Film and Publication, Dhaka.
- (2) Mr. Rokanuzzaman, Digital Editor, Department of Film and Publication, Dhaka.

2. The terms and conditions for attending the country session are mentioned below:-

- a. This period will be treated as on duty.
- b. No financial involvement of the Government of Bangladesh in this purpose.
- c. They will not stay abroad beyond the approved period;
- d. They will have to submit a report after returning from abroad to their respective authority.
- e. All expenses related to this country session will be borne by Intimacy Computer & Advance & Solutions, 28/C-3 Toyenbee Circular Road (1<sup>st</sup> Floor), Motijheel C/A, Dhaka-1000

3. This order is issued with the approval of the competent authority.

Yours Sincerely,

*Mehedi*  
14.06.18

(Sk. Mehedi Islam)

Assistant Chief

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**Please Count page-2**

**Copy forwarded for information and necessary action to (Not according to seniority):**

1. Secretary, Ministry of Foreign Affairs, Dhaka. (With request to issue necessary note verbal in this regard).
2. Director General, Department of Film and Publication, 112, Circuit House Road, Dhaka.
3. H. E the High Commissioner of Singapore to Bangladesh, Dhaka
4. H. E the High Commissioner of the People's Republic of Bangladesh to Singapore
5. Director General, Immigration & Passport, Dhaka, Bangladesh.
6. Director, Hazrat Shajalal International Airport, Dhaka.
7. P.S to the Honourable Minister, Ministry of Information, Bangladesh Secretariat, Dhaka.
8. P.S to the Secretary, Ministry of Information, Bangladesh Secretariat, Dhaka.
9. Mr. Khurshed Alam Chowdhury, Project Director, "Installation of Equipment to produce Digital Films at Department of Films and Publications" Project, Department of Film and Publication, 112, Circuit House Road, Dhaka.
10. Mr. Rokanuzzaman, Digital Editor, Department of Film and Publication, 112, Circuit House Road, Dhaka.
11. Mr. Mamunur Rahman Khan, CEO, Intimacy Computer & Advance & Solutions, 28/C-3 Toyenbee Circular Road (1<sup>st</sup> Floor), Motijheel C/A, Dhaka-1000
12. System Analyst, Ministry of Information, Bangladesh Secretariat, Dhaka. (Request to publish on the website).
13. P.O to Additional Secretary (Dev), Ministry of Information, Bangladesh Secretariat, Dhaka.
14. Office Copy.

*Mehedi*  
14.06.18

(Sk. Mehedi Islam)  
Assistant Chief