

Government of the People's Republic of Bangladesh
Ministry of Information
Admin-4 Section
Bangladesh Secretariat, Dhaka
www.moi.gov.bd

No.15.00.0000.018.25.003.17(Part)-60

Date : 13 February 2018

To : Chief Accounts Officer
Ministry of Information
CGA Building, Dhaka.

Subject: Sanction for participation in a training course on "Public Relations Trend/Activities in Potential Developing Countries" to be held in Vietnam.

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officers to participate in a training course on "Public Relations Trend/Activities in Potential Developing Countries" to be held in Vietnam from 24 February to 03 March 2018 or for 08 days from the actual date of commencement of the journey under the terms and conditions stated in para-2.

Sl. No	<u>Name, Designation & Address</u>
1.	Mr. Fazle Rabbi, Additional Principal Informaton Officer, Press Information Department, Dhaka.
2.	Mr. Faizul Haque, Senior Deputy Principal Informaton Officer, Press Information Department, Dhaka.
3.	Ms. Masuda Khatun, Deputy Principal Informaton Officer, Press Information Department, Dhaka.
4.	Mr. Md. Mizanur Rahman, Senior Informaton Officer, Press Information Department, Dhaka.
5.	Ms. Anasuya Barua, Senior Informaton Officer, Press Information Department, Dhaka.
6.	Ms. Jinat Ara Ahmed, Senior Informaton Officer, Reginal Information Office, Khulna.
7.	Mr. Md. Alamgir Hossain, Informaton Officer, Press Information Department, Dhaka.
8.	Mr. A M Imdadul Islam Mina, Information Officer, Press Information Department, Dhaka.
9.	Mr. Md. Motaleb Hossain, Assistant Secretary, Ministry of Information, Bangladesh Secretariat, Dhaka.
10.	Mr. Md. Rafiqul Islam, Personal Officer, Ministry of Information, Bangladesh Secretariat, Dhaka.

2. Terms and conditions:

- a. The period will be treated as on duty;
- b. They will draw their pay and allowances in local currency;
- c. Airfare, daly allowance, hotel, transit, terminal of Mr. Fazle Rabbi, Additional Principal Informaton Officer, Mr. Faizul Haque, Senior Deputy Principal Informaton Officer, Ms. Masuda Khatun, Deputy Principal Informaton Officer, Mr. Md. Mizanur Rahman, Senior Informaton Officer, Ms. Anasuya Barua, Senior Informaton Officer, Ms. Jinat Ara Ahmed, Senior Informaton Officer Tk (2,21,489X6)=13,28,934/- (Thirteen lac twenty eight thousand nine hundred thirty four) and Mr. Md. Alamgir Hossain, Informaton Officer, Mr. A M Imdadul Islam Mina, Information Officer, Mr. Md. Motaleb Hossain, Assistant Secretary, Mr. Md. Rafiqul Islam, Personal Officer Tk (2,11,985x4)=8,47,940/- (Eight lac forty seven thousand nine hundred forty) Total 21,76,874/- (Twenty one lac seventy six thousand eight hundred seventy four only) and training related other expenses (Programme Development Fee, Vat and Tax) Tk 15,30,638/-(Fifteen lac thirty thousand six hundred thirty eight only) will be borne by the Press Information Department, Dhaka from its budget allocation for 2017-2018.
- d. They will not stay abroad beyond the approved period;
- e. They will submit a report within 7 (Seven) days of their return.

02. This order is issued with the approval of the competent authority.

Sd/-
(Kazi Moshtaque Zahir)
Deputy Secretary
Phone- 9567101
admin4@moi.gov.bd

P.T.O

No-15.00.0000.018.25.003.17(Part)-60

Date : 13 February 2018

Copy forwarded for kind information and necessary action (not according to seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (With a request to issue Note Verbal in favour of the participants).
2. Principal Information Officer, Press Information Department, Dhaka.
3. H. E The Ambassador, Embassy of the Socialist Republic of Vietnam, Bangladesh, Dhaka.
4. Director General, Immigration & Passport, Dhaka.
5. Mr. Fazle Rabbi, Additional Principal Informaton Officer, Press Information Department, Dhaka.
6. Mr. Faizul Haque, Senior Deputy Principal Informaton Officer, Press Information Department, Dhaka.
7. Ms. Masuda Khatun, Deputy Principal Informaton Officer, Press Information Department, Dhaka.
8. P.S. to the Hon'ble Minister, Ministry of Information, Bangladesh Secretariat, Dhaka.
9. P.S. to the Secretary, Ministry of Information, Bangladesh Secretariat, Dhaka.
10. Officer-in-Charge (Immigration), Hazrat Shajalal International Airport, Dhaka.
- ✓ 11. System Analyst, Ministry of Information, Bangladesh Secretariat, Dhaka (with a request to upload the order in Ministry's website).
12. Mr. Md. Mizanur Rahman, Senior Informaton Officer, Press Information Department, Dhaka.
13. Ms. Anasuya Barua, Senior Informaton Officer, Press Information Department, Dhaka.
14. Ms. Jinat Ara Ahmed, Senior Informaton Officer, Reginal Information Office, Khulna.
15. Mr. Md. Alamgir Hossain, Informaton Officer, Press Information Department, Dhaka.
16. Mr. A M Imdadul Islam Mina, Information Officer, Press Information Department, Dhaka.
17. Mr. Md. Motaleb Hossain, Assistant Secretary, Ministry of Information, Bangladesh Secretariat, Dhaka.
18. District Accounts Officer, District accounts office, Khulna.
19. Mr. Md. Rafiqul Islam, Personal Officer, Ministry of Information, Bangladesh Secretariat, Dhaka.

K.M. Zahir 13.2.18
(Kazi Moshtaque Zahir)
Deputy Secretary