

Government of the People's Republic of Bangladesh
Ministry of Information
Admn-4 Section
Bangladesh Secretariat, Dhaka
www.moi.gov.bd

No.15.00.0000.018.25.004.16-211

Date : 11 May 2017

To : Chief Accounts Officer
Ministry of Information
CGA Building, Dhaka.

Subject: Sanction for participation in the "14th Asia Media Summit and Pre-Summit Workshop" to be held in Qingdao, China from 4-8 June 2017.

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr. Mohammad Abdus Sobhan, Deputy Secretary (Administration), Ministry of Information, Bangladesh Secretariat, Dhaka to participate in the "14th Asia Media Summit and Pre-Summit Workshop" to be held in Qingdao, China from 4-8 June 2017 (excluding travel time) under the terms and conditions stated below:

- a. The period will be treated as on duty;
 - b. He will draw his pay and allowances in local currency;
 - c. The government will bear the cost of local accommodation, pocket allowance, transit, terminal and airfare of Mr. Mohammad Abdus Sobhan for a sum of total taka 2,59,696/- (Taka-Two Lac fifty-nine thousand six hundred ninety six only) from the budget allocation of Ministry of Information for the Financial Year of 2016-2017.
 - d. He will not stay abroad beyond the approved period; and
 - e. He will submit a report within 7 (Seven) days of his return.
2. This order is issued with the approval of the competent authority.

Sincerely Yours,

sd/-

(Kazi Moshtaque Zahir)
Deputy Secretary
Phone: 9567101
admin4@moi.gov.bd

No.15.00.0000.018.25.004.16-211

Date : 11 May 2017

Copy forwarded for kind information and necessary action (not according to seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (With a request to issue Note Verbal in favour of the participant).
2. H. E The Ambassador, Embassy of China in Bangladesh, Dhaka .
3. Director General, Immigration & Passport, Dhaka.
4. Mr. Mohammad Abdus Sobhan, Deputy Secretary (Administration), Ministry of Information, Bangladesh Secretariat, Dhaka.
5. Director, Hazrat Shajalal International Airport, Dhaka.
6. P.S. to the Hon'ble Minister, Ministry of Information, Bangladesh Secretariat Dhaka.
7. P.S. to the Secretary, Ministry of Information, Dhaka.
8. Officer-in-Charge (Immigration), Hazrat Shajalal International Airport, Dhaka.
9. System Analyst, Ministry of Information, Bangladesh Secretariat, Dhaka (with a request to upload the order in Ministry's website).
10. Accounts Officer, Ministry of Information, Bangladesh Secretariat, Dhaka.

K. M. Zahir
4/5/17
(Kazi Moshtaque Zahir)
Deputy Secretary