

Training Course on Research Design, Data Management and Data Analysis using Excel, SPSS and Stata

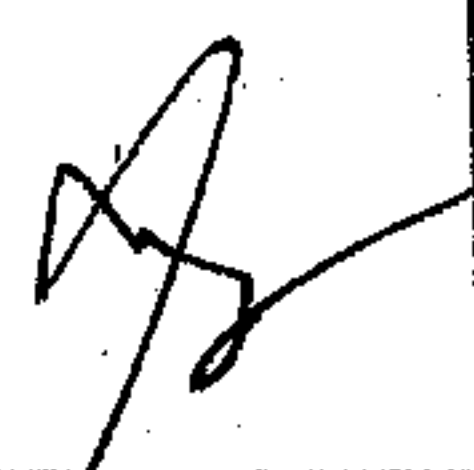
Organizer: Bureau of Economic Research, University of Dhaka

Duration: 8 February 2016 to 9 March 2016

3 days per week: Saturday, Monday and Wednesday between 5.30 pm and 8.00 pm

Total Sessions: 30

Course Fee: Taka 15,000.00

তথ্য সচিবের দপ্তর	
তারিখ :	
<input type="checkbox"/> অতিরিক্ত সচিব	
<input type="checkbox"/> অতিরিক্ত সচিব (উন্নয়ন)	
<input type="checkbox"/> অতিরিক্ত সচিব (সম্প্রচার)	
<input type="checkbox"/> যুগ্ম-সচিব (আইন ও শৃঙ্খলা)	
<input type="checkbox"/> সচিবের একান্ত সচিব	সচিব

For decision making in socio-economic and business context, conducting research, data management and data analysis are imperative. In Bangladesh, there has been an increase in the number of data gathering initiative such as baseline surveys, Socio-Economic Surveys, Demographic and Health Surveys, Multiple Indicator Cluster Surveys, Food Security Surveys, Program Evaluation Surveys, Employees, customers and vendor satisfaction surveys etc. The availability of several datasets open the gateway of conducting systematic research which will be helpful for consumer, business, organization as well as the economy. A sound knowledge about steps of conducting research as well as use of software such as Excel, SPSS and Stata can be very beneficial for the researchers in Bangladesh as well as those who intend to do systematic research in social sciences, business and banking sector.

This one month hands-on course is tailored to provide ideas about the steps of systematic research with a special focus on using software like Excel, SPSS and Stata.

It is envisioned that upon completion, the participants will be empowered with the necessary skills to produce accurate and cost effective data and reports and will have necessary knowledge of using software for systematic research.

Duration: 30 Lectures

Who should attend?

Participants with elementary knowledge of Statistics from any areas of social sciences/ business/ science. No Prior attendance of a Stata/SPSS course is required. The training is designed for participants who intend to learn the use of Stata and SPSS for data management and data analysis.

Class Size

The class size is limited to 35 participants to ensure that each participants has the opportunity to interact with the facilitator and can use the computer and related software directly in the Computer Lab.

Learning Objectives

- Understand and appropriately use statistical terms and concepts
- Design and Implement universally acceptable Research
- Perform basic data analysis tasks with Excel/SPSS/Stata

তথ্য মন্ত্রণালয়
প্রশাসন-৪ অধিশাখা

নং- ১৫.০০.০০০০.০১৮.২৫.০২২.১১. ৪৭

তারিখ: ০২/০২/২০১৬

উপর্যুক্ত বিষয়ে প্রশিক্ষণ কোর্সে অংশগ্রহণের নিমিত্ত পত্রের মর্মানুযায়ী আগামী ০৩-০২-২০১৬ তারিখ দুপুর ১২.০০ ঘটিকার মধ্যে প্রশাসন-৪ অধিশাখায় আবেদন করার জন্য অনুরোধ করা হলো। নির্ধারিত সময়ের পর প্রাপ্ত আবেদনের ওপর কোন কার্যক্রম গ্রহণ করা হবে না।

(নিম্নস্বাক্ষরিত)
(নিম্নস্বাক্ষরিত) ২১২৩
উপ-সচিব

ফোন- ৯৫৬৭১০১।

বিতরণ (জ্যেষ্ঠতার ক্রমানুসারে নয়):

১. মন্ত্রণালয়ের কর্মকর্তা(সকল)/ সচিব, তথ্য কমিশন/ প্রধান তথ্য অফিসার, তথ্য অধিদপ্তর/ মহাপরিচালক, বাংলাদেশ টেলিভিশন/ বাংলাদেশ বেতার/ গণযোগাযোগ অধিদপ্তর/ জাতীয় গণমাধ্যম ইনস্টিটিউট/চলচ্চিত্র ও প্রকাশনা অধিদপ্তর/বাংলাদেশ ফিল্ম আর্কাইভ/বাংলাদেশ প্রেস ইনস্টিটিউট/ব্যবস্থাপনা পরিচালক, বাংলাদেশ চলচ্চিত্র উন্নয়ন কর্পোরেশন/বাংলাদেশ সংবাদ সংস্থা/ভাইস-চেয়ারম্যান, সেন্সর বোর্ড, প্রধান নির্বাহী, বাংলাদেশ চলচ্চিত্র ও টেলিভিশন ইনস্টিটিউট।
২. সিস্টেম এনালিস্ট, তথ্য মন্ত্রণালয়, ঢাকা (ওয়েবসাইটে বিজ্ঞপ্তি দেয়ার অনুরোধসহ)।

Distinguished resource persons from Economics, Computer Science and Business Faculty, University of Dhaka

ACCREDITATION

Upon successful completion of this training, participants will be issued with a Certificate of Completion from the Bureau of Economics Research, University of Dhaka

TRAINING VENUE

Bureau of Economic Research, Second Floor, Arts Faculty Building, University of Dhaka

Email: ber_econdu@yahoo.com

Mob: +8801725313131, +8801719019694

Tel: 9661920-70 Ext 4560

Mr. Nazim

3051KA

3051/KA

TRAINING FEE

Taka 15,000.00 for each participant.

TAILOR- MADE

This training can also be customized for your institution upon request to a minimum of 30 participants. You can have it delivered in our training centre or at a convenient location.

For further inquiries, please contact us on Tel: 9661920-70 Ext 4560 or mail to ber_econdu@yahoo.com or visit us at Room No 3051/ Ka, 2nd Floor, Arts Building, Dhaka University

Please Note: Only Cross-Sections Studies will be covered under this training. For time-series data and panel data we will offer separate training programmes.

Event Properties

Duration: 15 Days

Start Date: 08 February 2016

End Date: 09 March 2016

Lectures will be arranged on Saturday, Monday and Wednesday between 5.15 pm and 8.15 pm. Duration of each lecture will be 75 Minutes.

Individual Fee: Taka 15,000.00

Group Tariffs:

For 5 Participants from an Institution: Taka 70,000.00

For 10 Participants from and Organization: Taka 140,000.00



Bureau of Economic Research

University of Dhaka

Arts Faculty Building

Nilkhet, Dhaka-1000

Training Course on Research Design, Data Management and Data Analysis using Excel, SPSS and Stata

February 8, 2016 to March 9, 2016

The Bureau of Economic Research, University of Dhaka is going to organize **Training Course on Research Design, Data Management and Data Analysis using Excel, SPSS and Stata** to be held from **February 8, 2016 to March 9, 2016**. Classes will be held on Saturday, Monday and Wednesday between 5.15 p.m. to 8.00 p.m. The training is designed for participants who intend to learn the use of Excel, Stata and SPSS for research design, data management and data analysis in social sciences/banking/ business/ natural sciences.

Candidates must have a 2nd class (CGPA 2.5 or above) Bachelor Degree in any subject in Science/ Social Sciences/Business. Application forms are available in the Office (Room No 3051/ Ka, 2nd Floor, Arts Building, Dhaka University. Contact: Phone 9661920-73/ Ext 4560, **01719-019694, 01556380373**. Candidates must apply in the prescribed forms **on or before February 3, 2016**.

Seats are limited for quality purpose. Course fee: BDT 15,000.00 (per participant).

For details, please visit www.berdu.ac.bd

**BUREAU OF ECONOMIC RESEARCH
UNIVERSITY OF DHAKA
DHAKA-1000**



Training Course on Research Design, Data Management and Data Analysis using Excel, SPSS and Stata

APPLICATION FORM

1. Name :
2. Present address :
.....Mobile no.
3. Present Occupation :
.....
4. Date of birth :

5. Academic records from S.S.C. to Post-Graduate studies:

Name of Examination	Board/University	Name of Institution	Degree/Class	Year	Subject

- Purpose for which the training is sought (write a paragraph):

.....

.....

I enclose a Bank Draft or in Cash being course fee for the training of the Bureau (payable to Director, Bureau of Economic Research, University of Dhaka) for Tk. 15,000 (Fifteen Thousand only.)

Yours faithfully,

Date:

.....
Signature of Applicant

* If necessary use additional sheet.